Cornworthy Village Hall – Committee Meeting

Village Hall, 9th September 2026, 7.00pm

Present: Committee (Trustees) and co-opted members

Simon Baker	Trustee - Chair	SB
Fiona Kidd	Trustee - Treasurer	FK
Hilary Tuppen	Trustee - Secretary	HT
David Bailey	Trustee (CPC)	DB
Helen Isitt	Trustee (Cornworthy Cinema Club)	HI
Jilly Reid	Trustee (PCC)	JR
Donna Devaney	Co-opted member: Facilities	DD
Bronwen Thompson	Events Coordinator	BT

Apologies:

Tim Carter	Trustee (Table Tennis Club)	TC
Kit Noble	Trustee (Wild About Cornworthy)	KN
Peter Fowler	Booking Secretary	PF
Elly Finn	Co-opted member: Hall refurbishment	EF
Rebecca Holderness	100 Club	RH

ITEM	MINUTE	ACTION
1.	**Welcome** from the Chair – and apologies noted.	
2.	**Minutes** of the last meeting (4th August 2026) – minutes agreed as a true record and signed by SB	
3.	**Matters Arising** - **CIO conversion**: The CIO has not yet been registered for VAT. Action: Fiona/Hilary - Chairman's letter with general update (incl. survey results and list of future events) will await until CIO conversion is implemented. c/f - The date for the AGM was set as 17th November at 6.30pm	FK/HT HT All
4.	**Treasurer's Report** - Cash at bank and in hand is approx. £44k (before paying for the roof repairs and associated fees but after paying for the new curtains/blinds). This figure includes approx. £5.3k in reclaimed gift aid – this exercise is	

	ongoing. Preparation of the accounts is in hand: action Fiona	FK
5.	**Hall Upgrade Report:** **- Side Extension Roof**: Elly undertook to ask WMS to issue its invoice by the end of August. o/s Action: Hilary to chase - **Kirkham Board's report on the main roof replacement** is outstanding. Action: Hilary to chase this. - **The replacement curtains/blinds** have been ordered from Direct Fabrics and paid for – they are due in October sometime. A scaffolding tower will be required to put the curtains up (borrow from the Thompsons?) and the mould on the ceiling could be addressed at the same time. - **Floor**: it would make sense if this could be undertaken before the new curtains are put up. Action: HT to follow-up with Steve Hunt - The committee remains on the look-out for someone who will take responsibility for identifying maintenance issues, even if these jobs then need to be undertaken by a team of volunteers or professional contractors. Action: Hilary to speak to Steve Hunt and committee to identify other volunteers. - Thanks were extended to Colin Thompson who has undertaken a lot of repair work on the Hall voluntarily - The idea of a cleaning/maintenance working party was suggested – a date will be arranged once the timing of the floor repair has been scheduled.	HT HT HT HT
6.	**Events** - **27th September Apple Day 12.30 – 4.30pm –** Bronwen has been liaising with the pub about the details, which she ran through. 3 marquees (including the pub's) will be required – to be put up on 25th or 26th depending on the weather. There will also be 2 gazebos for the spinning and wood-turning demonstrations. Bottles for the bottle store could be stored in the meeting room. Bronwen to let Fiona know how many floats will be required. - **7th November quiz bingo/chili evening** Several committee members are available to provide the food, and the Hall event team will be led by Bronwen, Kit and Helen. The arrangements for this will be focused on after Apple Day. - **28th November Christmas Fair** – similar format as usual and Bronwen is in contact with potential stall holders. **Other events for 2027:** - one man show "Into the Breach": this has been booked for 7th February 2027 @ 3.30pm - Jumble sale in mid-February - antiques roadshow in collaboration with Dukes Auctioneers (as organised by Kit) has been booked for March 14th	
8.	**AOB** - 100 Club: update o/s as Rebecca is away	

	- village calendar: Dave and Donna presented the printed calendar (which is available for sale at £10). The calendar looks extremely professional, and a lot of work went into it in a short space of time – huge thanks to Dave, Donna and Paul Mcloughlin for creating this. - Hilary noted that Pete has reported that hirers/users of the Hall are sometime guilty of leaving electrical appliances on, particularly the water heater under the sink. Efforts will be made to try to ensure everything is turned off.	
9.	DONM – Tuesday 27th October @ 7pm	