Cornworthy Village Hall – Committee Meeting

Village Hall, 29th April 2026, 7.00pm

Present: Committee (Trustees) and co-opted members

Simon Baker	Trustee - Chair	SB
Fiona Kidd	Trustee - Treasurer	FK
Hilary Tuppen	Trustee - Secretary	HT
David Bailey	Trustee (CPC)	DB
Helen Isitt	Trustee (Cornworthy Cinema Club)	HI
Rebecca Holderness	100 Club	RH
Bronwen Thompson	Events Coordinator	BT

Apologies:

Tim Carter	Trustee (Table Tennis)	TC
Jilly Reid	Trustee (PCC)	JR
Kit Noble	Trustee (Wild About Cornworthy)	KN
Donna Devaney	Co-opted member: Facilities	DD
Elly Finn	Co-opted member: Hall refurbishment	EF
Peter Fowler	Booking Secretary	PF

ITEM	MINUTE	ACTION
1.	**Welcome** from the Chair – and apologies noted.	
2.	**Minutes** of the last meeting (31st March 2026) – minutes agreed as a true record and signed by SB	
3.	**Matters Arising** - **Fundraising Thermometer**: explanation board will be ready in time for the dog show (?). The thermometer will be on display at events. Action: SB	SB
4.	**Treasurer's Report** - Cash at bank as at 28.04.26 was approx.£30k, including £3k received from the Carvers and £900 received from SWW. - Profit YTD is approx. £9k thanks to receipt of a few donations. - The budget is subject to significant variations given that the roof repairs will cost £15-20k.	

	- Fiona reported that an anonymous donation of £10k had been received in the last 24 hours, such that cash at bank is now nearly £40k. Even though no grant funding is available to be applied for from SHDC, this now means that the roof repairs can be funded from available resources AND other refurbishment plans can also proceed as planned. - Fiona has established that it is possible for the Hall to recover gift aid on the donations of just over £7,000 received as part of the GoFundMe fundraising exercise, subject to securing gift aid forms from the relevant donors. A list of people from whom a gift aid certificate is required was considered and responsibility for contacting them allocated to committee members. Fiona will prepare a suitable email and the gift aid form required. Action: Fiona - finance policy: this was formally approved by the trustees.	FK
5.	**Hall Upgrade Report:** **- Side Extension Roof**: Since the last meeting, 2 other roofing contractors had been contacted to quote on the repairs to the zinc roof. **SMW Roofing has quoted £21,260 + VAT**. They are proposing a liquid waterproofing system called HydroStop AH25 provided by a firm called ACCUROOF. Although the quote doesn't mention timing, Steve Wills indicated 1-2 weeks at the site visit. The quote includes scaffolding and assumes the new decking and materials can be applied to the existing substrate (i.e. the existing roof supports). **South Hams Property Services/Roofing quoted £14,870 + VAT,** (plus a further £750 + VAT if additional timber works were required) for a GRP roof system (fibre glass). The quote includes the cost of a scaffolding tower. **The Garland system put forward by WMS at a price of £23, 248.32** + VAT is a bituminous membrane, so different again - the quote included nearly £5k for the timber work and £2,688 for new roof lights (presumably the existing ones aren't suitable for their system. It was suggested that Hilary (a) check with the Hall's insurers if there is any preference as to which system is used (response: no) and (b) discuss with Elly whether WMS need to be involved and how best to proceed. Action: Hilary/Elly - Bat survey: the first survey is taking place on Wednesday 6th May at 8pm. Rebecca is chasing up the possibility of a grant from SHDC. Action: Rebecca - Kirkham Board's report on the main roof replacement is outstanding. Action: Hilary to ask Elly to chase this up. Action: Hilary - Helen is pursuing a quote for **replacement curtains/blinds** from Direct Fabrics, which has extensive experience of dealing with window dressing for public buildings. The fabrics are intrinsically black out but need lining. The price will be in the range of £2-3k. The committee selected the teal colour fabric. Action: Helen to secure a detailed quote	HT/EF RH HT HI

	- **The storeroom floor** has been repainted. Grateful thanks were extended to Simon and Tim for their hard work. The requirement remains for a rolling maintenance programme list to be compiled, and Fiona volunteered to pull this together. Action: Fiona The committee remains on the look-out for someone who will take responsibility for identifying maintenance issues to go on this list, even if these jobs then need to be undertaken by a team of volunteers or professional contractors. On the understanding that he would be part of a team of 2-3 people, Colin Thompson has volunteered to help paint the north end gable wall with a waterproof membrane and sort out some of the rotten window frames. Action: identify other volunteers It was noted that the main hall ceiling has an area where damp has caused mould to develop that requires painting. Action: organise a team to undertake the repair work	FK
6.	**Events** - **Dog show: Monday 4th May** (Bronwen, Yolanda, Karen, Bill and Helen) There was a discussion about the set-up arrangements (5pm Sunday 3rd May) and the requirements for the Pimms/beer stall to be run by David and Rebecca. 10 hay bales have been secured at hire fee of £40 incl. delivery. Chairs, marquee and arena netting will be required from storage at Riverside Farm. **- Apple Day:** the pub has confirmed that it would be happy to host this again – after the meeting Grahame booked the press for **Sunday 27th September.** **Other possible events noted:** - the Haldon Quartet would like to come back, and **15th November** has been pencilled in for another Classical Afternoon Tea in aid of other charities - a Halloween themed bingo night/quiz and curry supper in aid of the Hall – date tba - a Christmas disco in early/mid-December - an antiques roadshow style event being investigated by Kit - a wine-tasting hosted by Richard Halladay. N.B. check with pub	
7.	**Survey** Rebecca presented a draft report on the survey findings, which had been analysed with the assistance of SurveyMonkey. (Thanks to Paul Mcloughlin for ironing out some technical anomalies arising in relation to one question!). The survey findings will be presented at the AGM. Action: committee to consider the findings for discussion at the next meeting and come up with at least one recommendation.	All
8.	**AOB** - Kit and Peter are arranging for Kevin Thomas Electrical to consider the meter replacement issue. Action: Kit/Peter	KN/PF
9.	DONM – Tuesday 2nd June @ 7pm	