

Cornworthy Village Hall – Committee Meeting

Village Hall, 31st March 2026, 7.00pm

Present: Committee (Trustees) and co-opted members

Simon Baker	Trustee - Chair	SB
Hilary Tuppen	Trustee - Secretary	HT
David Bailey	Trustee (CPC)	DB
Helen Isitt	Trustee (Cornworthy Cinema Club)	HI
Tim Carter	Trustee (Table Tennis)	TC
Kit Noble	Trustee (Wild About Cornworthy)	KN
Jilly Reid	Trustee (PCC)	JR
Peter Fowler	Booking Secretary	PF

Apologies:

Fiona Kidd	Trustee - Treasurer – attended in part by 'phone	FK
Elly Finn	Co-opted member: Hall refurbishment	EF
Donna Devaney	Co-opted member: Facilities	DD
Rebecca Holderness	100 Club	RH
Bronwen Thompson	Events Coordinator	BT

ITEM	MINUTE	ACTION
1.	Welcome from the Chair – and apologies noted.	
2.	Minutes of the last meeting (30 th January 2026) – minutes agreed as a true record and signed by SB	
3.	Matters Arising - Fundraising Thermometer: explanation board in hand. Need to decide upon permanent home for the thermometer. c/f Action: Simon	SB
4.	Events - Dog show: Monday 4th May (Bronwen, Yolanda, Karen, Bill and Helen) A new judge has been found (Judy Comer-Calder) as last year's is unavailable. Gina has been approached as MC again - tbc. The planning team has met once and will meet again after Easter. Publicity. A 'Save the date' half page has been submitted to the parish mag and posted on FB. An updated poster will be prepared once there	

are some sponsors
 Sponsorship and raffle prizes. Yolanda and Karen are working on these.
 Pimms stall: after discussion, the committee agreed that a TEN license should be obtained. Given that, Dave volunteered to be responsible for organising some alternative drinks to be available for sale as well as Pimms (e.g. beers)

- **Apple Day:** the pub has confirmed that it would be happy to host this again in Sept/Oct – date tbc when Grahame can book the press.
- **3 villages committee.** This group meets on an intermittent basis. There has been a request that Cornworthy's 'Hear from the Hall' monthly email morphs into Hear from the Halls, once email list issues for Ashprington and Dittisham have been sorted out, and individuals found in A and D to manage their input. The committee was not keen on this idea at this stage, reflecting a concern about a dilution of Cornworthy's efforts on this front and the issue of sharing advertising revenues. We would also need to get consent from each subscriber to receiving information about the other 2 villages.

There was also a request that Cornworthy share its events and dates calendar so that reps from A and D can input their events too and this can be held in the cloud for all to access. The main value of this is to avoid clashes. However, it begs the question as to who is going to manage this!

Hilary had spoken to Paul to secure his views on both these issues, and he feels that in the first instance each village needs to get its own events calendar up and running. Pete does Cornworthy's and Ali Fodder manages one for Dittisham – no one yet seems to be doing this in Ashprington. Once these separate calendars exist, it would be a simple job to amalgamate them (in Paul's view). He also agrees that HFTH Cornworthy should remain as it is now until each village has developed their own HFTH. He plans to show Dittisham how to create one, but he is not going to take responsibility for it. Once those exist, there could be a quarterly compendium edition compiled from the 3 separate ones. The committee agreed with this suggested approach.

- **Summer ceilidh:** Bronwen has explored with 4 different individuals whether they would like to organise a summer ceilidh/barn dance and had 2 bands lined up but could find no-one to take this on.
- Bronwen has also explored with Karen Allen and Simon the viability of holding an '**Open gardens**' in Cornworthy. It won't happen this year. Issues include - liability and insurance for those opening their gardens, whether to come under the auspices of the National Garden Scheme or not, whether any significant funds can be raised to make the effort worthwhile, whether enough people are interested in opening their gardens. All these require further exploration. Harberton makes it work! We should try to visit if they hold such an event this year.

Other possible events noted:

- the Haldon Quartet would like to come back, and 15th November has been pencilled in for another Classical Afternoon Tea
- a Halloween themed bingo night/quiz and supper perhaps on Sat 31st October
- a Christmas disco in early/mid-December

<p>5</p>	<p>Treasurer's Report</p> <ul style="list-style-type: none"> - Cash at bank is approx.£30,099, including £3k received from Hannah & Guy Carver and £900 received from SWW and after payment of the insurance premium of £1,141. There is one retention of about £600 outstanding. - Fiona has amended the budget as discussed at the last meeting and subject to any further comments, it will stand as the approved budget. However, since the meeting a number of items of potential cap ex/maintenance have surfaced (zinc roof leaking, drain repairs, meter replacement) - as a result, apart from representing variances to the budget, for the time being Fiona has delayed putting any of the cash on longer term deposit. - Against the back-drop of the pressing need to repair the side extension roof, Fi will review the list of annual overheads, the list of maintenance issues and commitments such as the bat surveys and see how much cash would be available for the roof repairs. The committee must assess the priorities and then work out how to fund them having stepped back and looked at the complete picture. Action: Fiona - Fiona has established that it is possible for the Hall to recover gift aid on the donations of just over £7,000 received as part of the GoFundMe fundraising exercise, subject to securing gift aid forms from the relevant donors. This is to be followed up over the coming months. - finance policy: update c/f for approval at the next meeting. Action: Fiona 	
<p>6</p>	<p>Hall Upgrade Report:</p> <ul style="list-style-type: none"> - A third quote for the slate roof replacement has been secured from a roofing sub-contractor and a detailed analysis/value for money report of WMS' overall tender has been prepared by Kirkham Board. A few amendments need to be made to this so that it can be shown to a third-party grant provider. However, the key point to note is that Heather recommends we proceed with the WMS tender. - Colin Thompson and Pete discovered a few weeks ago that the flat zinc roof over the meeting room/kitchen was leaking badly and they have kindly been undertaking "emergency" repairs until a longer-term solution can be actioned. We are grateful for all their hard work and attention to the problem. <p>On 5th March, Heather Broomfield from Kirkham Board and Mike Platt from WMS met with Colin and Pete on site to inspect the situation. Heather's report on the site visit was as follows:</p> <ul style="list-style-type: none"> - The flat roof section has deteriorated considerably since main works were undertaken on the roof (bargeboards). The amount and persistent nature of the rainfall this winter has completely undermined the integrity of this section of the roof. - There was evidence of delamination of the timber deck when stood on the roof, with significant movement, which probably means the deck and below are saturated which is the reason for the mould growth in the kitchen / hallway. They suspect that, at the junction to the front elevation where it meets the leadwork/horizontal vent, this is likely not sealed sufficiently, causing significant water ingress around the front 	

	<p>entrance door.</p> <ul style="list-style-type: none"> - The triangular vents are a bad design as in times of heavy wind and driven rain, water is most probably going in them – They should have more of a mushroom capping to them. It is possible that these were retrospectively fitted when they fitted the original flash band to the upstand where the horizontal vent would have been. - Now, they believe the flat roof needs repair/replacement more urgently than the pitched roof. <p>They subsequently arranged for Garland Roofing to attend on March 9th to take a core sample of the roof to confirm the suspicions. Justin from Garland Roofing surveyed the back roof and noted the sponginess. He said it is likely that the ply backing under the zinc has rotted, and that the damp problems are probably due to the poor design of the ventilation on the original zinc roof. In fact, a core sample was not necessary given the significant deflection and detailing, and they therefore have proposed replacement with a bitumen felt system, with a 25-year warranty. This would be a "warm" roof, so no ventilation. Elly has asked Heather to get a detailed combined quote from WMS - this is likely to be close to 30k.</p> <p>It was agreed that it is imperative that the fabric of the building is secured. There are several issues that require interrogation before a decision is reached on the best way forward, and the committee agreed that 2 other quotes should be obtained. Action: Hilary to contact SMW Roofing and South Hams Roofing</p> <p>Colin and Pete have undertaken temporary repairs to prevent further water ingress for the time being, but they are only temporary and the internal walls/ceiling are still very wet. Windows are being opened when the weather permits to allow for some airflow to help reduce the moisture levels.</p> <p>In addition, Tim and Helen have been doing a fantastic job to improve the cosmetic appearance of the kitchen, which has really deteriorated in the face of the moisture levels. Again, we are grateful for all their hard work.</p> <p>Colin has come up with a list of maintenance issues that need to be addressed – note: WMS said that they would repair the rear dormer windows. It was agreed that the Hall needs a suitably qualified person to act as Maintenance Officer. This person, who might need to be paid, would regularly assess the fabric of the building and identify any maintenance issues that require attention. Teams of volunteers or qualified contractors would then be identified to address the problems. Action: Simon and Hilary to approach S Hunt.</p> <p>The storeroom floor is in poor condition. Simon and Tim have removed the ripped covering, and the floor will be painted after Easter.</p>	
7.	<p>CIO conversion</p> <ul style="list-style-type: none"> - an application was submitted to the Charity Commission on 26th January for consent to the transfer of the existing charity's assets to the new CIO registered on 12th January. It could take several weeks/months for a response to be received. Nothing further to report at this stage. 	

	<ul style="list-style-type: none"> - c/f Action: Fiona to consider whether the year-end date should be amended for any reason. - c/f Action: Fiona to assess the banking requirements 	FK FK
8.	<p>AOB</p> <ul style="list-style-type: none"> - survey of parishioners: deadline for receipt of completed forms is 31st March. Over 50 have been received – Census Data identified 163 households in Cornworthy, so the response rate has been over 30% which is very encouraging. The data will be analysed by Rebecca and Hilary and presented at the next meeting. Action: Hils/Rebecca 	HT/RH
9.	DONM – Wednesday 29 th April @ 7pm	